**RENT RECEIPT**

Choose from the drop box

Monthly

Quarterly *(divide quarterly rent amount by 3 and give p.m rent amount below)*

Half Yearly *(divide half yearly rent amount by 6 and give p.m rent amount below)*

Received a sum of Rs. 75,000 **per month** (in words Seventy Five Thousand Rupees) from Mr./Ms/Mrs. S.Vishnu Vardhan Reddy towards rent of the premises as mentioned in the below for the month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

or if quarterly /half-yearly From Jul’19 To Sept’19

Address of the House Landlord’s Address for which Rent is paid

#121, Angala Parameswari Street #121, Angala Parameswari Street

4th Cross, Bellandur 4th Cross, Bellandur

Bangalore Bangalore

Karnataka Karnataka \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the Landlord**

**ANNEXURE: For claiming HRA exemption**

**NAME OF EMPLOYEE :**

**BANK ID :**

I, hereby declare that I will pay a monthly rent of Rs. ………………… (in figures)

…………………….…………………………………………………………………………………… (in words) towards rent for my residential accommodation for the period January’19 to March’19.

I, hereby request Standard Chartered Global Business Services Private Limited to grant the HRA exemption u/s 10 of the Income Tax Act for the months of January’19 to March’19 based on this declaration.

Name of Owner Mr. /Ms. ……………………………………………………………………………………

Employee Residential Address: - ……………………………………………………………………….

………………………………………………………………………………………………………….................

…………………………………………………………………………………………………………………………

I also undertake to indemnify the company for any loss/liability that may arise in the event of the above declaration being incorrect.

Place:

Date:

…………………………………………………………….

**Signature of the Employee**

**Note: This declaration form is mandatory for those employees who want to claim HRA Exemption for the period January'19 to March’19.**